

The Walden Group NY

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COMMERCIAL REAL ESTATE MORTGAGE LOAN CHECKLIST

Kindly submit the items indicated below, if applicable to your mortgage loan submission.

Project:

- X Commercial Loan Summary Fact List
- X Corporate financial statements – signed and dated (last 3 years)
- X Personal financial statements – signed and dated (as of Feb 28, 09)
- X Personal tax returns – most recent 3 years (signed)
- X Business tax returns – most recent 3 years (signed)
- Verification of Mortgage, if applicable
- Property Survey
- Contract of Sale, if applicable
- Copy of property deed, if applicable
- Copy of signed commercial lease(s), if applicable
- Certificate of Occupancy
- Property Tax Bill
- X Photography of subject (35MM)
- DHCR, if applicable
- RPIE for the last 2 years
- X Rent Roll
- Brokerage agreement
- If a cash-out refinance, please provide a statement of the purpose of the proceeds
- Current Business Plan
- X Amount and use of funds
- Retainer fee in the amount of \$ payable to The Walden Group

Notes: _____

